

## HEALTH, SAFETY, ENVIRONMENTAL AND QUALITY POLICY STATEMENT

*Gold Tap Training aims to ensure, so far as is reasonably practicable, the health, safety and welfare of our employees while they are at work and of others who may be affected by our undertakings. This general policy statement provides a commitment and intent to comply with the Health and Safety at Work etc. Act 1974 and all current legislation along with best practice for the Environment and Quality of service.*

*The Company is committed and driven by top management to achieving occupational health and safety standards through ensuring best practice is adhered to at all times. In the absence of a Health and Safety and Quality Management System, Gold Tap seeks advice from industry guidance and regulations.*

*Continual improvement is key to make sure our health and safety standards remain effective, therefore we set HSEQ objectives and monitor progress and performance against them. Our HSEQ Policy and objectives are reviewed annually and communicated to all staff.*

*Everyone in Gold Tap Training has responsibility for maintaining a healthy and safe work environment, environmental compliance and quality services, starting with these principles:*

- **Obey the law:** *Comply with relevant health, safety and environmental laws and regulations and other requirements to which Gold Tap Training subscribes.*
- **Prevent injury, ill-health and environmental impact:** *Provide safe and healthy working conditions, including safe access, egress and welfare facilities.*
- **Eliminate hazards:** *Provide and maintain safe plant and equipment and implement safe systems of work, including the safe use, handling, storage and transport of articles and substances.*
- **Reduce risks:** *Assess the HSEQ risks to our employees and others affected by our activities and implement controls to minimise those risks.*
- **Create competence and capability:** *Provide the necessary resources, information, instruction, training and supervision to ensure employees are competent and capable; with respect to health, safety and the environment; seek expert help when the necessary skills, knowledge or experience are not available in-house.*
- **Engage and empower:** *Consult with workers and their representatives when changes are made to arrangements affecting HSEQ. Encourage and facilitate worker participation in changes, including related decisions.*
- **Communicate, communicate!** *Up, down and across the company, communication on HSEQ matters is always encouraged.*

*Every employee has an individual responsibility to help us implement this HSEQ policy by contributing ideas for better practices.*



Alan Alexander – Managing Director

**Dated:** 03 April 2024

**Next review date:** 02 April 2024

**Reviewed by:** Kirsty Scott